

ACCESS TO PUBLIC RECORDS

Requesting Access to Public Records from the City of Bedford

In order to request access to public records from the City of Bedford, please fill out the Access to Public Records Request Form. A request must specify the particular records being requested. Please include any relevant information, such as names, addresses and date ranges, that will help clarify the request. A request that simply poses a question, without identifying specific records or documents, may be denied.

All requests for public records must be delivered to the Office of the Mayor at Bedford City Hall. A request will be deemed received, for purposes of I.C. 5-14-3, once it has been received by the Legal Department.

Requests may be delivered to:

In Person / Mail

Office of the Mayor, Bedford City Hall
1102 16th Street
Bedford, IN 47421

Email:

recordrequest@mybedfordonline.net

Associated Documents

- ACCESS TO PUBLIC RECORDS – REQUEST FORM
 - [Access to Public Records Request Form](#)

CITY OF BEDFORD

ACCESS TO PUBLIC RECORDS – REQUEST FORM

Instructions for request for Public Records:

- Please fill out the following form completely.
- All requests must be delivered to the Office of the Mayor at Bedford City Hall. A request will be deemed received, for purposes of I.C. 5-14-3, once it has been received by the Legal Department. Requests may be delivered to:

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Requesting Party Information:

Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

Preferred method of contact: _____

Records being requested – *Request must identify the documents or records being requested and include all relevant information:*
